

**Preserve at Rock Creek Homeowners Association**  
Special Board Meeting Agenda Regarding Collection Services

Wednesday, April 6<sup>th</sup>, 2022 from 7:00pm – 9:00pm

Virtual Meeting via Telephony & Zoom Client

Meeting details via HOA Private Facebook site, community emailing or contact PMP

- **Call to Order/Establish Quorum** **7:03pm**
  
- **Special Meeting regarding waste collection services** **7:05pm**
  
- **Discussion around existing Trash Collection Services** **7:08pm**
  - Set expectations and SLA
    - Once weekly collection with company provided receptacle
    - Twice weekly collection with homeowner supplied receptacle
    - Etc.
  - Open floor for homeowner comments
  
- **Discuss performance and 3-year renewal contract with existing provider** **7:30pm**
  - Vendor forcing renewal of existing contract not due till November
  - Notice given to HOA to either accept new contract or services terminated prior to November renewal
  
- **Review new collection service contracts** **7:45pm**
  - Alignment with Potomac renewal contract and HOA expectations
    - Cost, Schedule, SLA, Reputation & Etc.
  
- **Open floor for homeowner feedback from community members** **8:00pm**
  
- **Board discussion & decision process** **8:30pm**
  - Close floor and discuss options as aligned with community feedback and vendor contracts
    - Renewal of new contact with Potomac Disposal or select new Collection Services provider
  
- **PMP to contact Potomac Disposal based on Boards Decision** **8:55pm**
  - Renewal of with Potomac services or provide notice
  - Signature of new agreement
    - If new contractor verify acceptance and start date
  - President to sign new agreement on April 7<sup>th</sup> before COB
  
- **Adjournment** **9:00pm**