

PRESERVE AT ROCK CREEK COMMUNITY ASSOCIATION, INC.

**C/o SFMC, Inc.
12084 Cadet Court
Manassas, VA 20109
(703) 392-6006 X. 221 Office, (703) 392-5039 Fax
Community Manager: Jennifer Green (jgreen@sfmtcinc.com)
www.sfmtcinc.com**

May 10, 2017

Dear Preserve at Rock Creek Homeowner,

In accordance with section 3.1 of the By-laws, please be advised that an Annual Meeting of the membership for the Preserve at Rock Creek Community Association, has been scheduled for **Monday, June 12, 2017** at 7:00 p.m. The purpose of this meeting is to elect one (1) member to the Association Board of Directors from amongst the Homeowners. The owner elected to this position will serve for a term of three (3) years.

The purpose of this letter is to serve as a **Call for Candidates**. If you are interested in running for the Board of Directors, please fill out the attached form and return to SFMC, Inc. at 12084 Cadet Court, Manassas, Virginia 20109, **no later than May 28, 2017**. Your name will appear on the ballot and your candidate's statement information will be included with the Annual Meeting Notice to be mailed in the coming weeks.

The Covenants committee is also in need of an additional member. This owner will be appointed by the Board of Directors, rather than elected by the owners. If you are interested in serving the Covenants Committee, please email contact contact@preserverockcreek.org with your qualifications.

We encourage anyone interested in getting involved in the community to run for the Board or serve on a Committee. Should you have any questions or need further explanation about the duties of the Board, please do not hesitate to contact Jennifer Green at SFMC.

Thank you and we look forward to seeing you at the Annual Meeting.

Sincerely,

Your Board Members at Preserve Rock Creek

Enclosure

PRESERVE AT ROCK CREEK COMMUNITY ASSOCIATION, INC.

BOARD OF CANDIDATE STATEMENT

**ANNUAL MEETING
MONDAY, JUNE 12, 2017**

PLEASE PRINT OR TYPE ALL INFORMATION:

NOMINEE: _____
NAME

ADDRESS

HOME/BUSINESS PHONE

SIGNATURE OF NOMINEE

QUALIFICATIONS: (Pertinent Biographical Information):

**Please forward completed Candidate Statement to:
Preserve at Rock Creek Community Association, Inc.
C/o SFMC, Inc.
12084 Cadet Court
Manassas, VA 20109**